

Appendix A

IT Spending Classification

Personnel costs

- Positions are considered IT, IF 80% or more of the position is dedicated to IT technical activities.
- Biomedical staff should not be classified or costed to IT UNLESS their primary functions (80% or more) involve maintenance/operations of VISTA Imaging, interfaces or other IT equipment.
- It is recognized that functions listed as Other or Information Management may be present in a field structure/organization but should not be costed to IT, i.e., Library, HIMS, MMPS, Web Content Managers.
- Clinical Informatics staff is considered IT if their primary (80%) responsibility is technical or management of an IT program. Facility ISOs will be organizationally aligned under facility directors, however, will be costed to IT.
- Personnel services contracts to augment or replace VA IT staff are considered IT.
- Telephone operators are considered users of technology (not IT) but telecommunications specialists are considered IT costs (e.g., maintenance of switch/PBX).

Telecommunications

- IT
 - All data, telephone (including cell and satellite), and messaging services.
 - PBXs, and the IT systems to manage them.
 - Radios
 - Pagers
 - Cell Phones
 - Satellite Phones
 - Telephone handsets
 - Video Conferencing Systems and Equipment and software.
 - Maintenance and service contracts for equipment in this group.
 - Personnel service contracts to support equipment in this group.
- Non IT
 - Overhead paging and Nurse call systems.

Hardware

- IT
 - PACS Systems.
 - This only includes the PC based workstation, storage, and data network subsystems. Acquisition devices are not IT.
 - All Data Processing and Network Equipment (Servers, PCs, Printers, Scanners)
 - Maintenance and service contracts for equipment in this group.
 - Personnel service contracts to support equipment in this group.
 - Hardware used 80% or more to support the IT staff.
 - Interface equipment to VistA
 - IT diagnostic hardware

- Non IT
 - Biomedical Hardware: Equipment used in the diagnosis and or treatment of patients. This would include ICU and Laboratory equipment used for processing specimens. While these devices might contain computers and need to be included in a security plan, for costing purposes they are medical equipment. Stand-alone PCs and networking equipment are considered IT equipment.
 - Dictation systems: While these devices might contain computers and need to be included in a security plan, for costing purposes they are office equipment. Stand-alone PCs and networking equipment are considered IT equipment.
 - Telemedicine acquisition devices and instruments. Video conferencing equipment and telecommunications services are IT as mentioned above.
 - Copiers, Fax Machines
 - Not excluded from security plans if networkable.
 - UPS Systems, HVAC equipment, Fire suppression, Elevators, CCTV and other Physical Plant Equipment.
 - Again, stand alone PCs used to run software for these systems would be costed to IT, as well as, any networking equipment. These still might need a security plan.
 - Batteries.
 - Equipment with embedded processors that are not traditionally thought of as IT e.g. vehicles, test equipment not used in IT, appliances.
 - Adaptive devices for employees
 - Adaptive / computer purchases for patients
 - Blind rehabilitation
 - Prosthetics
 - Purchases for veterans industries / CWT programs
 - Keyless entry / parking lot control systems / security surveillance systems
 - Digital cameras, medical media production service video/editing/illustrative equipment.

Software

- IT
 - Office automation and general use software
 - HIS software
 - Maintenance and service contracts for items in this group.
 - Software used primarily by the IT staff (80% or greater of the use is by the IT staff)
 - Personnel service contracts to support equipment in this group
- Non IT
 - Medical library electronic subscriptions either web or media based
 - JCAHO
 - Micromedix, etc.
 - Stand-alone software systems
 - Audiology testing
 - Mental Health
 - Patient / employee education

- Web subscription services, unless used in the IT department
 - Reference material
 - Clipping services

Supplies

- IT
 - Magnetic and optical media
 - Cables
 - Supplies to support the IT department

Standardized Obligations

- IT
 - Austin Automation Center (AAC)
 - Austin Automation Center Decision Support System (AAC DSS)
 - Additional off the top costs as they occur (Demarc, VPN)
 - Microsoft contract
 - VistA Maintenance contract
 - VistA Imaging Maintenance contract
 - Federal Telecommunications System (FTS) National Overhead
 - MICRON PC RAI/MDS
 - Planet Gov Air Fortress
 - Sprint
 - Sentillion Maintenance and Support
 - Release of Information (ROI)
- Non IT
 - FSC

Leases of space are Non IT.