VA Central IRB
PI and LSI Exempt Project Submission Process

PI Creates New Project in IRBNet
- PI compiles Exempt submission documents in package -1 and submits to local Research Administration

After local Research Administration review is complete, the Request for Exemption is submitted to the VA CIRB
This can be done 1 of 2 ways:

Option 1: Local Research Administration submits package -1 to VA CIRB on behalf of researcher

Option 2: Researcher creates and submits a new package -2 to the VA CIRB

LSI opens New Project in IRBNet (shared by PI)
- LSI compiles Exempt submission documents in package -1 and submits to local Research Administration

After local Research Administration review is complete, project is submitted to the VA CIRB
This can be done 1 of 2 ways:

Option 1: Local Research Administration submits package -1 to VA CIRB on behalf of researcher

Option 2: Researcher creates and submits a new package -2 to the VA CIRB

VA CIRB reviews the PI Request for Exemption
- PI responds to VA CIRB revisions / provides clarification

VA CIRB reviews the LSI Exempt Project
- LSI responds to VA CIRB revisions / provides clarification

VA CIRB makes an Exempt Determination
- PI follows VA and local R&D Committee policies to obtain final approvals at local Research Administration

VA CIRB approves the project as Exempt with Limited IRB Review
- LSI can start Exempt Project

PI shares project with the LSI(s) in IRBNet utilizing the "Multi-Site" function

NOTE: Local accountability occurs throughout the VA CIRB review process.

Principal Investigator (PI)
Local Site Investigator (LSI)
VA Central IRB (VA CIRB)

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