PI/SC Creates New Project in IRBNet

PI/SC completes submission documents in package -1 and submits to local Research Administration for review

After local Research Administration review is complete, project is submitted to the VA CIRB

This can be done 1 of 2 ways:

Option 1:
Local Research Administration submits package -1 to VA CIRB on behalf of researcher

Option 2:
Researcher creates and submits a new package (-2) to the VA CIRB

VA CIRB reviews the PI/SC project

Yes

PI/SC responds to VA CIRB revisions / provides clarification

No

VA CIRB approves PI/SC project

PI/SC follows VA and local R&D Committee policies to obtain final approvals at local Research Administration

PI/SC shares project with the LSI(s) in IRBNet utilizing the “Multi-Site” function

LSI receives notification from PI/SC

LSI opens New Project in IRBNet (shared by PI/SC)

LSI compiles submission documents in package -1 and submits to local Research Administration for review

After local Research Administration review is complete, project is submitted to the VA CIRB

This can be done 1 of 2 ways:

Option 1:
Local Research Administration submits package -1 to VA CIRB on behalf of researcher

Option 2:
Researcher creates and submits a new package (-2) to the VA CIRB

VA CIRB reviews the LSI project

Yes

LSI responds to VA CIRB revisions / provides clarification

No

VA CIRB approves LSI project

LSI follows VA and local R&D Committee policies to obtain final approvals at local Research Administration

LSI can start project

NOTE: Local accountability occurs throughout the VA CIRB review process.

Principal Investigator/Study Chair (PI/SC)
Local Site Investigator (LSI)
VA Central IRB (VA CIRB)