HOT TOPICS

- Project Cover Sheet Updates
- VAIRRS Strategic Advisory Council (VSAC)
- RCO Module

VAIRRS Wizard Completion Campaign

Following targeted efforts to complete all Project Cover Sheets within VAIRRS, we have reached 66.6% completion!

As of June 10, 2022, there are 17,191 active projects in the system, with 11,451 completed Project Cover Sheets. We are closing in on our goal and we need your help! All investigators must be sure to complete Project Cover Sheets for all active projects at your site. Completed Project Cover Sheets are the foundation of the VAIRRS database.
IN FOCUS

RCO Module
The Research Compliance Officer (RCO) Module was deployed on June 6!

All RCOs have been granted access based on responses to the RCO data call and weekly training sessions are currently underway. If you are an RCO and have not been granted access, please contact VAIRRS@va.gov.

Note: Please ensure all project team members are shared on projects. If all members do not appear on a project, the project records are incomplete, which leads to inaccurate data. Additionally, incomplete project records impact reporting, active project counts and other data points that are critical to the success of the program. Bottom line: An incomplete project record means incomplete data everywhere.

VAIRRS Strategic Advisory Council (VSAC)
The first VSAC meeting was held on June 16, 2022. We have invited 15 individuals to participate as voting members. The first order of business is a review of the FY22-24 VAIRRS Strategic Plan. We are excited to begin this effort and look forward to the guidance provided by the VSAC. All questions and/or feedback should be sent to VAIRRS@va.gov.

Field Staff Dashboard
Thank you to everyone who has requested access and explored the Field Staff Dashboard. We are actively updating the dashboard to ensure that it is operating efficiently and meeting the needs of the field. We are also actively soliciting feedback from the field to identify opportunities for improvements that we can incorporate into the future iterations of the Field Staff Dashboard.

We kindly request that you complete this brief feedback form regarding the Field Staff Dashboard by Friday, July 1, 2022.

If you still need access to the Field Staff Dashboard, please click here.
VAIRRS Standard Library Updates
The most recent CCB-approved changes to the VAIRRS Standard Library include:

1. **PCS Wizard** - New version released in June 2022 (available here)
2. **3.0 and 3.14** - Removed reference to animal studies
3. **7.2 Combined ICF and HIPAA** - Updated instructions for template use (page 9)
4. **7.4 Reviewer Checklist for New Project Applications** - Updated language on Summary page
5. **New pre-review letter template for the Research Administrative workspace**

VAIRRS Monthly Webinar
**Topic:** Best Practices on How to Track and Locate Approved Documents in IRBNet

**Date:** Tuesday, June 28, 2022

**Time:** 2:00 - 3:00 PM (EDT)

**Lead Presenters:** Daniel P. Edwards and Angela Foster

**Purpose:** Provide expert advice, training, demonstration and/or direction to the VA research community regarding the various topics around VAIRRS

**Target Audience:** R&D Committee members, IRB members, research office staff, compliance officers, and investigator and study team members

**Webinar registration:** [Click here to register](#)

Project Cover Sheet (PCS) Updates
As reported in the March 2022 VAIRRS Newsletter and April 2022 VAIRRS Program Update, the revised Project Cover Sheet (PCS) Wizard will deploy on June 27, 2022. The updated PCS is available in the sandbox now if you would like to preview the changes.

**Updates include:**

- New questions for EHR access
 Reminder: All committee administrators should be included in the VAIRRS Administrators distribution group. Email VAIRRS@va.gov to let us know if anyone at your site should be added to the distribution group.

UPCOMING VAIRRS NEWSLETTER

JULY TOPICS

- July VAIRRS Ambassador
- COI Module
- New resources from ORPP&E!

Thank you,

VAIRRS Program Team

VAIRRS WEBSITE: https://www.research.va.gov/programs/orppe/vairrs/default.cfm
VAIRRS SharePoint: https://dvagov.sharepoint.com/sites/VHAORPPE/VAIRRS
ORD Policy and Guidance FAQs: https://www.research.va.gov/resources/policies/faq-search.cfm
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