

INSTRUCTIONS

VA-WOC APPOINTEE INTELLECTUAL PROPERTY AGREEMENT

This document was developed by the VA Office of General Counsel, and shall be executed either simultaneously or before the official WOC document is executed. The agreement provides advance information and notification to WOC's requesting research access to VA facilities and resources about their rights and responsibilities as it relates to any intellectual property developed in a VA facility. This agreement should not be executed by WOC's performing exclusively clinical, attending, or educational activities at the VA medical center.

The appointee's name should be inserted in the first blank. The city and state where the medical center is located should be inserted in the second blank. The affiliated university name should be inserted in the third and final blank. Once the required information has been inserted, the Appointee and the Associate Chief of Staff for R&D (ACOS/R&D) should sign and date the Agreement. The original agreement should be maintained on file in the local R&D Office, and a copy should be given to the Appointee for their records. If a Cooperative Technology Administration Agreement (CTAA) has been executed with the affiliated university, the local R&D Office shall also forward a copy for their records.